



Application Form

Doc. No. AI-QA-REC-012
Rev. No. 04
Date. March 10, 2024

Ref No.

Registration No.

COMPANY PROFILE

Applicant Company Name:

Factory Name/ Audited Site:

Full Address:

Web site:

Project Type (Initial Certification, Migration, Transfer of Scope etc.)

Existing Certifications (if any)

City:

Postal Code:

Contact Person(s):

Contact Number:

Business Registration No. (NTN):

E-mail:

Site Production Processes:

Product Categories:

Out Sourced Process:

Scope:

PERSONNEL DETAILS

Total Numbers of employees

Male

Female

Managerial Personnel

Administration personnel (full time)

Administration personnel (part time)

Operational workers (full time)

Operational workers (part time)

Temporary workers

Migrant Workers

Home Workers

Contractors

Others



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TRANSFER DETAILS

Is it a Transfer application		Certification Body	
Certificate No and Expiry Date of Certificate		Reason of Transfer	

INFORMATION ABOUT CERTIFICATION

Number of sites (If multi-site then fill up the below table)	
Details of extra sites (If available)	
Number of Building Blocks (Floor wise details)	
Number of Inspection Facilities/ Laboratories	
Number of shifts (If more than one shift then please state the timing/working hours of each shift)	
Are you certified to any other Standard with ASSESS International? If yes, please insert the Standard and Certificate Registration No:	
Do you use an external consultant (If yes please fill up the below table)	
Please provide the name of consultant and Consultancy Company	

Customer Name (If any)

Please Select the Service Name (x)

SMETA/ SEDEX	☐	C-TPAT	☐	COC Audit	☐
SAC Higg FEM	☐	ISO 9001	☐	ISO 14001	☐
ISO 45001	☐	ISO 22000	☐	ISO 13485	☐
ISO 50001	☐	Environmental Assessment	☐	Social Assessment	☐
Energy Assessment	☐	Halal Management System (PS 3733: 2022)	☐	HACCP (Hazard Analysis Critical Control Point)	☐
GMP (Good Manufacturing Practices)	☐	YESS (Yarn Ethically & Sustainably Sourced)	☐	BCI (Better Cotton Initiative)	☐



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Textile Exchange Program (GRS, RCS, OCS, RWS, RAS, GSTC)	☐	GOTS (Global Organic Textile Standard)	☐	Any Other (Please Specify Here)	☐
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(Applicants are required to complete the applicable Annexure relating to voluntary sustainability standards, including but not limited to GOTS, Textile Exchange (GRS, RCS, OCS, RWS, RAS, GSTC), and the Better Cotton Initiative.)

Consent & Confidentiality:

- We (Applicant) have voluntarily decided to take part in these Programs consent to an independent assessment/audit conducted onsite to gauge and confirm if their operation/management systems are in conformity with the guidelines provided by the applicable Programs, only if should the client not provide their own specific requirements.
- By signing this application form, we (applicant) waive any right to confidentiality to ASSESS International and expressly authorizes ASSESS International to conduct the audit/assessment/verification.
- From herein with application acceptance, ASSESS International shall maintain due confidentiality for all information/data.
- Unless otherwise stated, it is our (applicant's) obligation to get authorization from the facility or manufacturer to be audited prior to applying for these audit services.
- The facility is required to make sure that the pertinent audit document is on hand at the audit site at the time of the audit. If the right and mandatory documents are not present while the audit is being conducted, the audit may be terminated. In such case, the audit must be re-initiated with full audit fees.
- The facility should be fully operational at the time of the audit; otherwise, the audit may be canceled, and the audit must be reinitiated with full audit fees.
- ASSESS International shall –
 - have the right to inform relevant third parties, including but not limited to buyers, stakeholders, recipients of the audit reports, etc., of any improper influential act to **ASSESS International Auditors/staff**.
 - be released from its obligation of confidentiality and report the improper influential act to the supervising authorities.
 - be granted the freedom to carry out any further tasks, inquiries, or measures that are arguably required to safeguard ASSESS's interests, the security of its personnel, or the accuracy of its audit findings.

By signing this Application Form, we (Applicant) are applying for the above mentioned and agree that all services will be carried out subject to the [ASSESS International](#) quotation and/or proposal received by our company.

☐ I Agree

Date:	Authorizing Name/Signature:	Title:
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ASSESS International Pvt Ltd

BRANCH OFFICE: 12/A. AA Commercial Sector D, Canal Road, Bahria Town.
Lahore

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Doc. No.	Date	Prepared By	Approved By	Signature	Stamp
AI-QA-SOP-012	March 10, 2024	Scheme Manager	CEO		

